

Recommendations for the 2nd report to EC

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Third annual meeting, Brest, France - 17 - 18 October 2019 sdn-userdesk@seadatanet.org – www.seadatanet.org



2nd report to EC – last 18 months

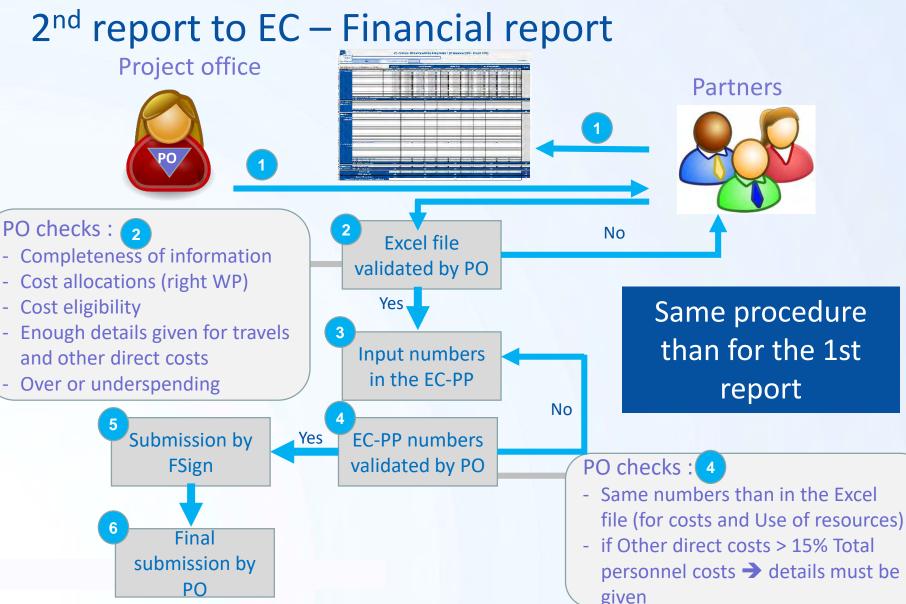
- Reporting period: 01/05/2018 30/10/2019
- Report due on 31/12/2019
- 3 parts in the report



- <u>Tables</u> extracted from the continuous reporting on EC-Participant portal (EC-PP) (Coordinator + WP4 leader)
 - Deliverables , Milestones, Critical risks, Publications, Dissemination, Gender....
- Financial reporting on EC-PP (All partners)
- <u>Technical reporting on a separate PDF document uploaded</u> on EC-PP (WP and tasks leaders + coordinators)

SeaDataCloud

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2nd report to EC – Financial report - Adjustments

 For the 2nd report, possibility to make adjustments on the 1st period for



- Travel costs related to the 1st period but not reported because necessary supporting document were missing
- Person/month if some of them were not validated at the end of the 1st reporting period
- Sub-contracts
- Other goods and services
- Hourly rate adjustments are not permitted (this was possible in FP7, but not in H2020)
- Adjustment must be reported in a different sheet of the excel file, each data centre will one excel file with 2 different sheets



Report to EC – Financial report

Excel file for reporting
 very useful also to make the global synthesis

Indirect Cart rate	1 - IFREMER - INSTITUT FRANÇAIS POUR LA RECHERCHE 25%	Hb of productive hours		id.87								She et for
Only white cells	; (or orange if error) are opened for input	MANAGEMENT WPI-HCT	WPZ-BA1	HETWORKING	S ACTIVITY	WP5-844	VIRTUAL ACCES	WP7-JEA1	JOIN WPE-JR62	T RESEARCH ACTIN	NTT WP48-JRA4	WP11-JEAS
Direct personne	Table Acad 107 7 Table Acad 108 7 Table Acad 108 7 Yamar Tamailli 7 Yamar Tamailli 7 Yamar Tamailli 7 Yamar Tamailli 7 Tamar Tamailli 7 Caraba 200 8 Damar Band 200 8 Mater Marce 200 8	att Har pm Gard 10.2 17.41 1.64 (47.12) 11.2 17.42 2.41 (14.14) 11.2 17.42 2.41 (14.14) 11.2 17.42 2.41 (14.14) 11.4 17.42 2.41 (14.14) 11.4 17.42 1.41 (14.14) 11.4 17.42 1.41 (14.14) 11.4 17.42 1.41 (14.14) 11.4 1.43 1.44 (14.14) 11.4 1.43 1.44 (14.14) 11.4 1.43 1.44 (14.14) 11.4 1.43 1.44 1.44 11.4 1.44 1.44 1.44 11.4 1.44 1.44 1.44 11.4 1.44 1.44 1.44 11.4 1.44 1.44 1.44 11.4 1.44 1.44 1.44 11.4 1.44 1.44	Hrz pm Cart 36.0 1.27 5107.01 15.51 1.52 5161.01 15.51 1.52 2162.71 11.01 1.41 625.62 3.01 1.62 162.51 1.01 1.02 1.01 1.01 1.01 1.01 1.01 1.01 1.01 1.01 1.01 1.01	Hrz pm Gart 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 14 16 16 14 16 14 14 16 16 14 16 16 14 16 14 14 16 14 14 16 14 14 16 14 14	Hzz pm Gast 5.0 5.0 5.0 5.0 5.0 125.0 5.0 5.0 125.0 5.0 5.0 125.0 5.0 5.0 125.0 5.0 5.0 125.0 5.0 5.0 125.0 5.0 5.0 10.0 5.0 5.0 10.0 5.0 5.0 10.0 5.0 5.0 10.0 6.0 5.0 10.0 6.0 5.0 10.0 6.0 5.0 10.0 6.0 5.0 10.0 6.0 5.0 10.0 6.0 5.0 5.0 6.0 5.0 5.0 6.0 5.0 5.0 6.0 5.0 5.0 6.0 5.0 5.0 6.0 5.0 5.0 6.0 5.0 5.0 6.0 5.0	Hrz pm Cart 8.0 6.0 6.0 6.0 6.7 6.2 205.6 6.0 6.7 6.2 205.6 1.0 6.0 6.0 1.0 1.0 6.0 1.0 1.0 1.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 6.0 1.0 1.0 6.0 1.0 1.0 1.0 6.0 1.0 1.0 1.0	Her pm. Cart 1.0 9.0 0.0 1.0 1.0 1.0	Hrz pms Cart 1.0 6.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0	Hrz pm Gart 18 18 18 18 18 18 19 16 18 19 18 19 19 10 19 10 10 1	Hzz pm. Curt 0.11 0.15 555.55 0.12 0.15 556.55 0.13 0.15 556.55 0.14 0.15 556.55 0.15 0.16 100 0.16 0.17 100 0.18 0.17 100 0.18 0.18 100 0.18 0.18 100 0.18 0.18 100 0.18 0.18 502.75 0.18 0.18 502.75 0.18 0.10 100 0.18 502.75 100 0.19 0.10 100 0.10 0.10 100 0.10 0.10 100	Hrr pm Cast Hr 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 1.0 3.0 1.0 1.0 1.0 3.0 1.0 1.0 1.0 3.0 1.0 1.0 1.0 0.0 1.0 1.0 1.0 0.0 1.0 1.0 1.0 0.0 1.0 1.0 1.0 0.0 1.0 1.0 1.0	r pm Cart 1 410 415 1 410 415 410 41
Direct cost of subcontracting	1965 houf Blanck Gandra VI 195719 1965 houf Blanck Gandra VI 195719 Direct courte of Subconstructing per VP		3 10.0 3 10.1 									
	101AL Direct carts of Sciencestications: Activity Encourse HIRMS Activity, E. MANNESS, M. M. 2014, M. A., CASTANANA Encourse HIRMS Activity, E. MANNESS, M. 2014, M. A., CASTANANA Encourse HIRMS ACASTRO, M. 2014, M. 2014, M. A., MANNESS, Encourse HIRMS ACASTRO, M. MANNESS, M. M. 2014, M. A., MANNESS, M. M. 2014, M. MANNESS, M. 2014, M. A., MANNESS, M. M. 2014, M. MANNESS, M. M. 2014, M. A., MANNESS, M. M. 2014, M. MANNESS, M. M. 2014, M. M. 2014, M. M. MANNESS, M. M. 2014, M. MANNESS, M. M. 2014, M. M. 2014, M. M. MANNESS, M. M. 2014, M. M. 2014, M. M. 2014, M. M. 2014, M. M. MANNESS, M. M. 2014, M. M. 2014, M. M. 2014, M. M. 2014, M. M. MANNESS, M. M. 2014, M. 2014, M. M. 2014, M. M. 2014, M. M. 2014, M. M. MANNESS, M. M. 2014, M. 2014, M. M. 2014, M. M. 2014, M. M. 2014, M. M. MANNESS, M. 2014, M. 2014, M. 2014, M. M. 2014, M. M. 2014, M. M. MANNESS, M. M. 2014, M.		331.33 163.20 783.40 466.22 183.45 283.35 4661.27	2 100					6.3	195.44 195.44 277.93 191.17		
Other Goods and	0111031 IEC9825 Auropanika SI/O12010104 AUROPANIA AUROPANIA IEEESE SI (S. 1992) SI	1	1 151.21 127.17 11515.18 11515.18	1243.37 1243.37	117.57 117.57	1.11	LI	1.11	6.75	795.85 1 175.15 5 226.91		2572.52
Services	Tatel Other Gandr and Services per VP		(53.72								1.1	
	Tutal Other direct curtr per WP TOTAL Other direct curtr per Activity	1 313.34		1215.57		1.11	1.0	1.0		5225.31 # 425.35		2572.52
Indirect costs	Tutal Indirect carts per WP		140.32	38.0	2 415.75	1211.71	\$294.97	8.60	1754.35	162.0	1 1 1 1 1 1	142.34



Report to EC – Financial resources (1)

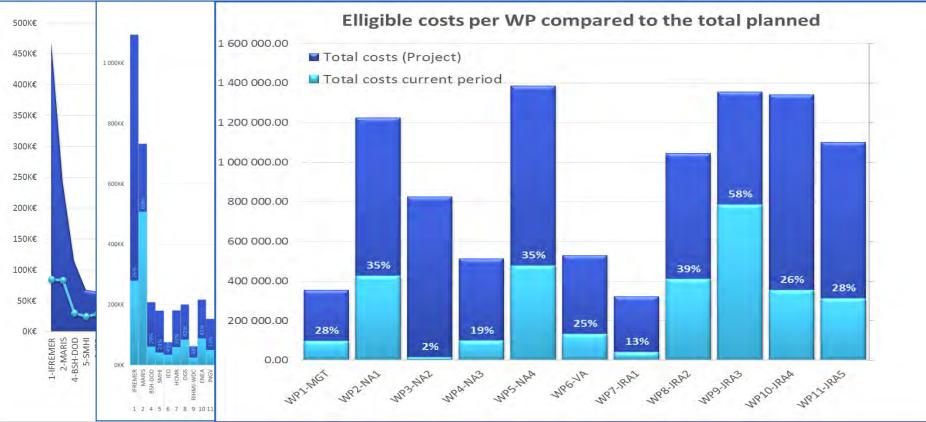
 Excel file for reporting → imported into a consolidation file → for checks an comparison with total budget

4			Sélection(doubleclic)	JRA_WP7_%	JRA_WP8_Prj	JRA_WP8_Cur	JRA_WP8_%	JRA_WP9_Prj	JRA_WP9_Cur	JRA_WP9_%	JRA_WP10_Prj	JRA_WP10_Cur	IRA_WP10_9	JRA_WP11_Prj	JRA_WP11_Cur	IRA_WP11_9	TOTAL_Prj	TOTAL_Cur	TOTAL_%		
Pour masqu		-cliquer sur les	Annuler Masquage lig/col (double-clic)					JOINT RES	SEARCH ACT	IVITY								тот	A1		
6			(abasic city)		1	VP8-JRA2		V	WP9-JRA3			WP10-JRA4			VP11-JRA5		101	AL			
SELECTION (doubleclic)	No	Partners	COSTS	(3) = % (2/1)	(1) Total costs (Project)	(2) Total costs current	(3) = % (2/1)	(1) Total costs (Project)	(2) Total costs current	(3) = % (2/1)	(1) Total costs (Project)	(2) Total costs current	(3) = % (2/1)	(1) Total costs (Project)	(2) Total costs current	(3) = % (2/1)	(1) Total costs (Project)	(2) Total costs current	(3) = % (2/1)	Requested EU contribution	15%Check Other direct Cost
7 ▼ 8 1-IFR DPC			plant and a start	0.55%	22,000,00	period	04.4000	70,000,00	period	00.70%	40 500.00	period	0.0.400/	04 000 00	period	25.05%	504.050.00	period	0.0 400/		00.007.70
9 1-IFR_DPC 10 1-IFR_SBC	2	IFREMER	Direct personnel costs Direct cost of subcontracting Other direct costs	0.55%	33 000.00 34 000.00 2 000.00	6 974.08		2 000.00	28 643.62	39.78%	2 000.00	13 560.34 581.39	33.48% 29.07%	2 000.00	29 939.23	36.96%	584 250.00 165 000.00 158 300.00	189 318.54 7 600.00 28 087.26	4.61%		28 397.78
11 1-IFR_IDC			Indirect costs	0.44%	8 750.00	1 754.96		18 500.00	8 467.48	45.77%	10 625.00	3 535.43	33.27%	20 750.00	8 127.94	39.17%	185 637.50	54 351.45			
12 1-IFR_TTC			Total Cost	0.44%	77 750.00	8 774.79	11.29%	92 500.00	42 337.40	45.77%	53 125.00	17 677.16	33.27%	103 750.00		39.17%		279 357.25	25.55%	279 357.25	
13 -MAR_DPC			Direct personnel costs		39 500.00	62 927.37	159.31%	62 000.00	169 023.96	272.62%	31 000.00	26 474.60	85.40%		10 096.22		485 750.00	373 325.73			55 998.86
14 -MAR_SBC			Direct cost of subcontracting	ц	80 000.00	16 000.00											80 000.00	16 000.00			
15 -MAR_ODO	2	MARIS	Other direct costs Indirect costs		2 000.00	562.25	28.11%	2 000.00	5 492.77 43 629.18	274.64%	2 000.00 8 250.00	3 273.19 7 436.95	163.66% 90.14%		2 524.06		36 300.00 130 512.50	19 222.77 98 137.13			
17 2-MAR_TT	ć		Total Cost		131 875.00	95 362.03	72.31%	80 000.00	43 629.18 218 145.91	272.68%	41 250.00	37 184.74			12 620.28		732 562.50	506 685.63	69.17%	506 685.63	
18 3-NER DPC			Direct personnel costs		131 07 5.00	55 502.05	72.51/0	0000000	210 145.51	272.00%	41 250.00	57 104.74	50.1470		12 020.20		132 302.30	500 005.05	05.1770	500 005.05	
19 3-NER SBC			Direct cost of subcontracting	,																	
20 3-NER_ODO	3		Other direct costs	۱ <u> </u>																	
21 3-NER_IDC			Indirect costs																		
22 3-NER_TTO	2		Total Cost																		
23 4-BSH_DPC			Direct personnel costs		13 700.00	4 636.02	33.84%	6 000.00	2 841.50	47.36%	6 850.00	2 829.48	41.31%	12 000.00	4 005.86	33.38%	144 350.00	45 978.68	31.85%		6 896.80
24 4-BSH_SBC			Direct cost of subcontracting	ц																	
25 -BSH_ODC		BSH-DOD	Other direct costs		2 000.00	1 246.97		2 000.00			2 000.00						21 800.00	2 534.85			
26 4-BSH_IDC 27 4-BSH_TTC			Indirect costs		3 925.00 19 625.00	1 470.75 7 353.74		2 000.00	710.38	35.52% 35.52%	2 212.50 11 062.50	707.37 3 536.85	31.97% 31.97%	3 000.00	1 001.47 5 007.33	33.38% 33.38%	41 537.50 207 687.50	12 128.38 60 641.91		60 641.91	
28 -SMH_DPC			Total Cost Direct personnel costs		6 500.00	360.15		6 500.00	1 681.84	25.87%	6 500.00	3 536.85		62 000.00	8 470.54		120 000.00	26 431.39		60 641.91	3 964.71
29 -SMH_DPC	*		Direct cost of subcontracting		0 500.00	560.15	3.34%	0 500.00	1 001.04	23.8776	0 300.00	524.14	4.99%	62 000.00	8 470.34	13.00%	120 000.00	20 431.39	22.05%		5 904.71
30 -SMH_ODC	5	SMHI	Other direct costs	4	2 000.00	100.19	5.01%	2 000.00			2 000.00			2 000.00	2 643.43	132 17%	23 800.00	6 609.35	27.77%		Details needed
31 5-SMH IDC		Sivini	Indirect costs		2 125.00	115.09		2 125.00	420.46	19.79%	2 125.00	81.03	3.81%	16 000.00	2 778.49	17.37%	35 950.00	8 260.19	22.98%		Details needed
32 5-SMH TT	d		Total Cost		10 625.00	575.43		10 625.00	2 102.29	19.79%	10 625.00	405.17	3.81%	80 000.00	13 892.46		179 750.00	41 300.93	22.98%	41 300.93	
33 6-IEO DPC	1		Direct personnel costs											8 200.00	3 704.10		48 250.00	22 715.10			3 407.27
34 6-IEO_SBC			Direct cost of subcontracting	z																	
35 6-IEO_ODO	6	IEO	Other direct costs														11 800.00	4 175.16	35.38%		Details needed
36 6-IEO_IDO			Indirect costs											2 050.00	926.03	45.17%	15 012.50	6 722.57	44.78%		
37 6-IEO_TTC	:		Total Cost											10 250.00	4 630.13		75 062.50	33 612.83		33 612.83	
38 -HCM_DPC			Direct personnel costs		39 600.00	16 495.95	41.66%	3 300.00	628.65	19.05%	3 300.00	368.57	11.17%	5 600.00	484.31	8.65%	116 700.00	42 863.14	36.73%		6 429.47
39 -HCM_SBC			Direct cost of subcontracting	τ																	
40 -HCM_ODC 41 7-HCM IDC	7	ICMR-HNOD	Other direct costs		2 000.00	4 123.99	39.65%	2 000.00	157.16	11.86%	2 000.00	92.14	6.95%	1 400.00	121.08	8.65%	27 800.00 36 125.00	4 173.00 11 759.04			
41 7-HCM_IDC 42 7-HCM_TT			Indirect costs Total Cost		52 000.00	20 619.93		6 625.00	785.81	11.86%	6 625.00	92.14 460.71	6.95%	7 000.00	605.39	8.65%	180 625.00	58 795.18		58 795.18	
43 3-OGS_DPC	4 •		Direct personnel costs		12 900.00	6 671.19		9 200.00	3 778.20	41.07%	4 600.00	1 512.87	32.89%	7 400.00		44.29%	112 500.00	54 923.74		76/27/10	8 238.56
44 3-OGS_BPC			Direct cost of subcontracting		12 900.00	0 071.15	51.71/0	9 200.00	3778.20	41.07%	4 000.00	1 512.87	32.03/0	7 400.00	5277.81	44.2370	31 000.00	7 600.00			8 238.30
45 -OGS ODC		OGS	Other direct costs	<u>ن</u>	2 000.00	1 434.13	71.71%	2 000.00			2 000.00						22 800.00	5 638.90	24.73%		
46 8-OGS_IDC			Indirect costs		3 725.00	2 026.33		2 800.00	944.55	33.73%	1 650.00	378.22	22.92%	1 850.00	819.45	44.29%	33 825.00	15 140.66			
47 8-OGS_TT			Total Cost		18 625.00	10 131.65		14 000.00	4 722.75	33.73%	8 250.00	1 891.09		9 250.00	4 097.26	44.29%	200 125.00	83 303.30	41.63%	83 303.30	
48 9-RIH DPC			Direct personnel costs		3 600.00	2 000.00	55.56%	3 600.00	1 600.00	44.44%	3 600.00	750.00	20.83%	5 000.00	4 500.00	90.00%	31 600.00	16 950.00	53.64%		2 542.50
	🗅 Cost p.WP p.Partner Cost p.Activity p.Partner Cost p.Activity p.Partner Cost p.Activity p.Partner Costs MGT Costs NA Costs VA Costs JRA Costs SubC Cost per WP 🕣																				



Report to EC – Financial resources (2)

 Excel file for reporting → imported into a consolidation file → for automatic creation of global budget graphs





Report to EC – Staff resources (1)

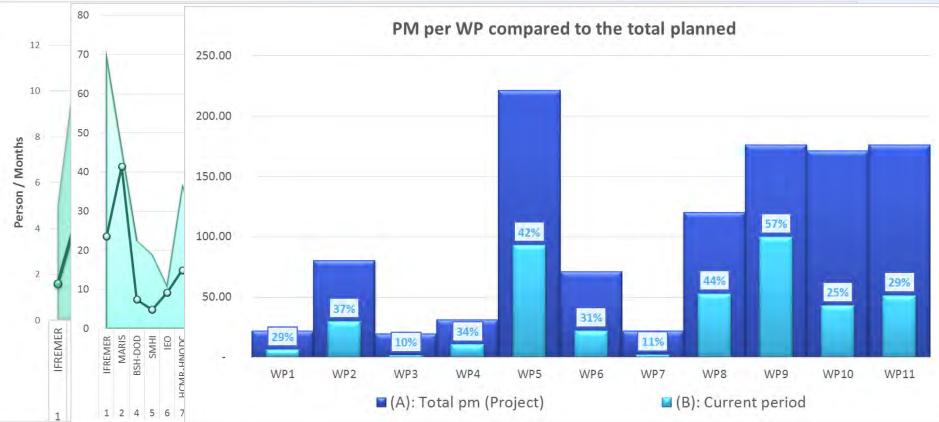
 Excel file for reporting
 imported into a consolidation
 file
for checks and comparison with total P/M

4					IA_WP2_P	A_WP2_Cu	NA_WP2_%	IA_WP3_P					NA_WP4_%	IA_WP5_P	A_WP5_Cu	NA_WP5_%	_			RA_WP7_P	RA_WP7_C	RA_WP7_	RA_WP8_P	RA_WP8_C			1			A_WP10_C	RA_WP10_	A_WP11_FA	_WP11_CRA_W	VP11_T01
5		MANAGEMENT							NETW	ORKIN	IG ACTI	IVITY			VIRTUAL ACCES							JOINT RESEARCH AC							IVITY					
6		v	VP1-MO	ЭT	١	NP2-NA	41	v	VP3-NA2	2	V	VP4-NA	3	١	VP5-NA	4	1	WP6-VA		V	VP7-JRA	1	V	P8-JRA	2	W	P9-JRA	3	W	P10-JRA	4	WF	911-JRA5	
7	Partners	WP1- MGT PM on Proje	WP1- MGT PM on curr. prd	MGT PM	WP2- NA1 PM on Proje	on curr. Prd 🖵	WP2- NA1 PM %	on Proje 🖕	WP3- NA2 PM on curr. prd	WP3- NA2 PM %	Proje 🧅	on curr. prd 🖵	WP4- NA3 PM %	on Proje 🖕	WP5- NA4 PM on curr. prd	WP5- NA4 PM %	WP6-VA PM on Project	curr. pro	-	PM on Proje 🖕	pro	WP7- JRA1 PM %	WP8- JRA2 PM on Proje	WP8- JRA2 PM on curr. Prd	WP8- JRA2 PM %	WP9- JRA3 PM on Proje	WP9- JRA3 PM on curr. prd	WP9- JRA3 PM %	WP10- JRA4 PM on Proje	WP10- JRA4 PM on curr. prd ▼	WP10- JRA4 PM %	WP11- JRA5 PM on Proje	PM on JR/ curr. PM prd ▼	P11- Tot RA5 M % Pr
14	7 - HCMR-HNODC				2.50	0.51					1.50	0.10	7%		4.18	60%	6.00		71%	2.00			12.00	5.35	45%	1.00	0.21	21%	1.00	0.14	14%	2.00		11%
15 16	8 - OGS				2.50	0.99			0.39	26%	2.00	0.58	29%			70%	5.00	3.32	66%				3.00	1.60	53%	2.00	0.95	48%	1.00	0.35	35%	2.00		37%
17	9 - RIHMI-WDC				1.00	0.50				_	11.00	4.37	40%	4.00		39% 30%							1.00	0.50	50% 75%	1.00	0.50	50% 79%	1.00	0.31	31% 75%	2.00		57% 50%
18	10 - ENEA 11 - INGV				2.50					_	11.00	4.57	40%	4.00	1.20	30%							1.00	0.75	/ 3/6	5.00	3.95	75%	1.00	0.75	/ 376	24.00		41%
19	12 - METU-IMS	-			2.00	0.50	1576			_				4.00	1.90	48%																12.00		27%
20	13 - AWI				2.00			1.50							2								1.00			1.00			32.00			4.00		
21	14 - Ulg				2.00	0.41	21%			_						_							1.00	0.48	48%	1.00	0.48	48%	8.00	9.25	116%	8.00	3.26	41%
22	15 - IMR	1			2.00	1.07								8.00	0.43	5%							1.00	0.69	69%	1.00	0.09	9%	1.00	0.14	14%	10.00	3.45	35%
23	16 - AU-DMU				1.00	0.50								6.00		21%																2.00	0.16	8%
24	17 - ICES				2.00	0.50								5.00	3.51	70%							4.00			2.00			1.00			2.00		
25	18 - EC-JRC				2.00	0.18					1.00	0.18	18%							4.00	1.26	32%										1.00	0.18	18%
26	19 - MI				1.00									4.00		49%							2.00	3.52	176%	1.00			1.00			2.00		
27	20 - IHPT				1.00	0.23								6.00		79%																2.00		
28	21 - NIOZ				1.00	0.70								4.00	0.68	17%							0.50	0.37	74%	0.50			0.50			2.00		
29 30	22 - RBINS				2.50	1.55				50%	1.50	0.43	29%	4.00		56%							1.00	0.50	5.00/	4.00	2.00	750/	10.00	4.00	400/	10.00	1.34	13%
31	23 - VLIZ	<u> </u>			2.00	1.00				_				4.00	1.50	38%							1.00	0.50	50%	4.00	3.00	75%	10.00	4.00	40%	2.00	0.92	46%
32	24 - MRI 25 - FMI				1.00	0.28								4.00	1.78	45%																3.00	0.92	40%
33	25 - FIVI				1.00	0.20				_				6.00		15%																2.00		
34	27 - MSI				1.00									4.00		44%																2.00	0.75	38%
35	28 - LHEI			-	1.00					_				4.00		9%																2.00		12%
36	29 - SIO-RAS				1.00	0.49				_				4.00		25%																2.00		24%
37	30 - IO-BAS				1.00	0.37	37%			_				4.00	1.49	37%																2.00		22%
38	31 - NIMRD				1.00	0.48	48%							4.00	1.14	29%																2.00	0.46	23%
39	32 - TSU-DNA				1.00	0.49	49%							4.00	2.48	62%																2.00	1.65	83%
40	33 - IOF				1.00									4.00		47%																2.00		37%
41	34 - NIB				1.00	0.14								4.00		34%																2.00	0.44	22%
42	35 - UoM				1.00	0.47								4.00		52%																2.00		
43 44	36 - IOLR	<u> </u>			1.00	0.23					0.55	0.15	0.000	4.00		56%							10.55	6.05	505	6.05	4.50	250	0.05	2.07	2000	2.00		39%
44 45	37 - CNR				1.00	0.50				_	0.50	0.10	20%			39%							12.00	6.90	58%	6.00	1.50	25%	8.00	3.00	38%	2.00	0.50	25%
45 46	38 - IOPAN				1.00	0.45								2.00		11%							0.50	0.33	66% 27%	0.50	2.06	34%	0.50	0.29	29%	2.00	0.54	27%
46	39 - CSIC				1.00	0.61				_				4.00	2.40	60%							1.00	0.27	21%	1.00	2.06	34%	1.00	3.61	29%	2.00	0.54	2/70
47	40 - Deltares 41 - SYKE				1.00	0.58								4.00	2.49	62%							5.00	3.53	71%	1.00			13.00	0.16	28%	4.00	0.38	10%
49	41 - SYKE 42 - UkrSCES				1.00	0.34	5470							6.00		36%							5.50	5.55	/ 1/0	1.00			1.00	0.10	10%	2.00		32%
50	42 - UKISCES				1.00	0.48	48%				0.50			0.00	2.20	00%							1.00	0.45	45%	7.00	3.09	44%	7.00	2.24	32%	2.00		
51	44 - EuroGOOS				1.00	2.10				_	2.00	0.19	10%													3.00	0.98	33%						
52	45 - DKRZ				1.00									3.00			7.00						1.00			16.00	6.53	41%	22.00	4.20	19%			
53	46 - CINECA				1.00	0.38	38%	1.50		_				3.00	1.13	38%	7.00	2.63	38%				1.00	0.39	39%	29.00	11.10	38%	22.00	5.99	27%			
54	47 - CSC				2.00	0.17								3.00			7.00			2.00			1.00			25.00	13.90	56%	13.00	3.33	26%			
66	П		14/17		2.50	1							201/	11.00						1010	1 10		04.00				4 4 2	2.20/	F 00	0.00	1.0/	2.00	orel	2004
4	 Commande 	es PM	p.WP p.	.Partner	PM M	GIP	M NA	PM VA	PM JR	A W	P1 WI	P2 W	93 W	P4 W	95 W	96 W	P7 W	/P8 V	(P9 V	/P10	WP11	Recap	PM-WP	Gra	+	•								Þ



Report to EC – Staff resources (2)

 Excel file for reporting → imported into a consolidation file → for automatic generation of global PM graphs









- Be as close as possible to what is defined in the Grant Agreement in terms of man/months per Work Package (WP)
- Involvement of partners per WP is well described in the GA and on the web site:
 - <u>https://www.seadatanet.org/About-</u> us/SeaDataCloud/Activities/Partners-Work-Packages
 - Details on m/m per partner and WP are in the GA





TIPs for reporting (2)

Work package	Who	What
WP1	MARIS and IFREMER only	TC and MM
WP1	Partners with AUDIT	OC for the Audit cost (olny in the 3 rd report)
WP2	All partners: For participation to plenary and steering group meetings	TC and MM
WP3	All partners attending as trainee	TC only
WP3	All partners organising or attending as trainers	TC and MM
WP4	All partners	TC and registration costs for IMDIS 2018 (if not reported before)

TC = Travel Costs, MM= Man/Months, OC= Other Costs





TIPs for reporting (3)

Work package	Who	What
WP5	All data centres	MM
WP6	All centres managing central services	MM
WP7	Members of the Scientific committee	TC and MM
WP8, WP9, WP10	Members of the TTG	TC and MM
WP11	Regional product leader	TC and MM
WP11	All data centres	MM

TC = Travel Costs, MM= Man/Months, OC= Other Costs

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TIPs for reporting (4)

Subcontracting costs concern only 4 partners and the subcontractors that are declared in the Grant Agreement - IFREMER -> INSTM, JCOMMOPS - MARIS - CSIRO - OGS → IMBK - VLIZ → IOC/IODE

2nd report to EC – Financial report

- A user manual for reporting (+ this presentation) will be distributed at the same time than the Excel files. Its content is:
 - 1. Introduction
 - 2. Planning for financial reporting
 - 2.1. Procedure to follow2.2. Missing financial report
 - 3. Tips for reporting
 - 3.1. Main differences with FP7 reporting
 - 3.2. Recommendations
 - 3.3. Who can report what?
 - 4. User manual for fulfilling the 2nd report financial template
 - 4.1. Period 2 4.2. Adjustements for period 1 4.3. Recommendations



How to fulfil the financial template





2nd report to EC – Financial report

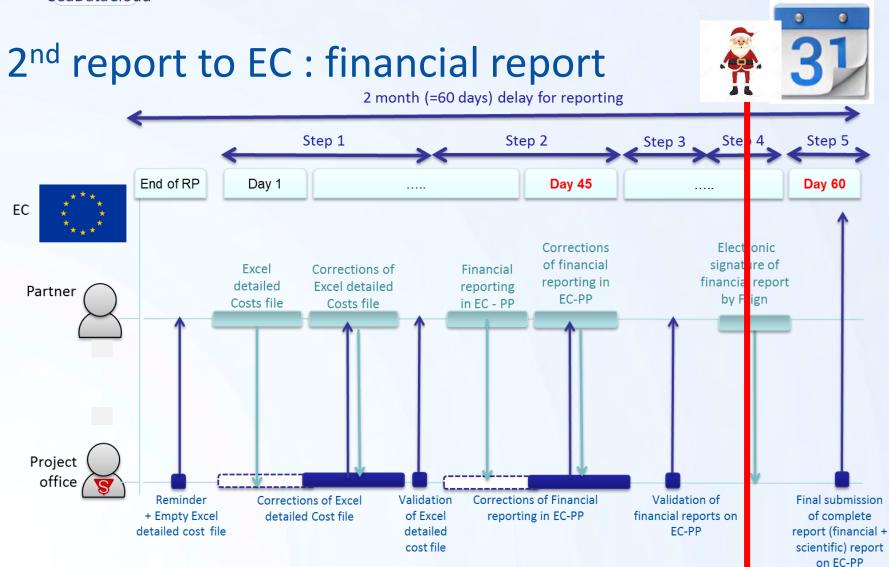
- For the 2nd payment EC will pay only up to 90% of the total budget
 - And EC already kept 5 % for the contribution to the Guaranty fund
- For the pre-financing and the 1st payment EC already payed almost 8 million euros
 - + 500 k€ to the guaranty fund
- Third payment will probably around maximum 1000 k€ and the balance will be given at the end of the project
- Partners who already got 90% of their total budget will have no payment for the 3rd report



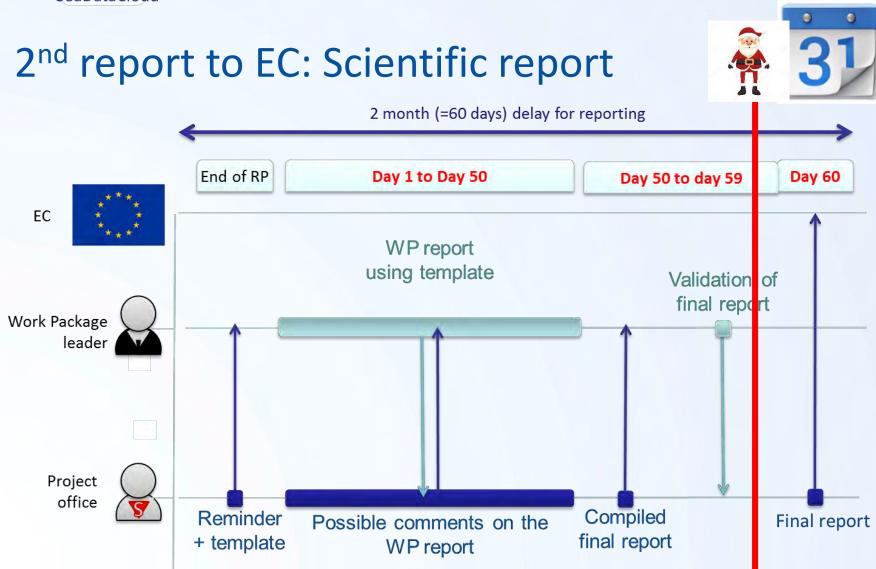
2nd report to EC – Scientific report

- Written by the **WP and task leaders** following a template provided by the project office
 - Meetings
 - Deliverables
 - Progress per task
 - Summary and significant results
 - Coordination with other WP
 - Use of staff resource
 - Identified risks
- Final homogenisation and some general paragraphs written by the coordinators









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